



IISJ/ADMIN/RFQ/016/2024-25

26<sup>th</sup> September 2024

## Request for Quotation

### Saudi Security Guard Contract

Sealed quotations are invited for providing 07 (seven) security guards for 04 (four) buildings of our school.

Please quote the best competitive price. The detail terms and conditions are shown below:

Sl. No	Details	Person Required	Working Hours	No. of days in a week
01	Saudi Security Guard for year 2024-25	07	08 hours/day	07 Days

#### Terms & Conditions:

1. You are requested to submit the quotation/bids (**Technical and Financial**) duly signed and stamped by the company in separate sealed covers.
2. Requested to submit copies of the following Commercial documents of your company along with **Technical Bid**.

- Company CR
- Certificate of Chamber of commerce
- License for relevant commercial activity
- GOSI certificate
- VAT registration certificate
- ZAKAT certificate
- Current Client List
- Years of Experience in the same field

3. Sealed and duly filled in Technical Bid and Financial Bid (separately) should reach the school office on or before 03/10/2024 during working hours (7:30 am to 2:30 pm - Sunday to Thursday & 8:30 am to 11:30 pm - Saturday)



**INTERNATIONAL INDIAN SCHOOL - AL JUBAIL**

Eastern Province - Kingdom of Saudi Arabia  
Licenced By Ministry of Education K.S.A. Vide Lic. No. Jeem - 5  
Affiliated to Central Board of Secondary Education  
Delhi, India. Affin. No. 5730007 - School No. 90002  
E-mail: Info@iisjubail.org  
VAT. 310156908100003



**المدرسة العالمية الهندية - الجبيل**

المنطقة الشرقية - المملكة العربية السعودية  
تصريح وزارة التعليم بالمملكة العربية السعودية رقم ج - ٥  
بالتعاون مع مجموعة الوسط للتعليم الثانوي  
دلهي الهند، رقم ٥٧٣٠٠٠٧ - مدرسة رقم ٩٠٠٠٢  
Website: www.iisjubail.org

4. Both Quotations should be addressed to the Principal clearly superscribing on the envelope **“Quotation for Saudi Security Contract – Technical Bid / Financial Bid”**.
5. *Services required to our school office with effect from 01<sup>st</sup> December 2024.*
6. *Work place will be our school compounds i.e. all the school buildings, traffic area- main road near school gate and accommodation area.*
7. *The duration of contract shall be for one year.*
8. *The staff must be with soft and gentle nature to handle students and parents is required.*
9. *Saudi Security guard contract is to be signed and chambered by both parties as per the Saudi Law.*

**Thanks & regards**

*[Handwritten signature]*

**Admin Officer  
IIS Jubail, KSA**

